



**UNIVERSITY OF
SASKATCHEWAN**

Campus Art Placement Program Agreement

University of Saskatchewan Art Collection

T: 306.966.4571

E: art.galleries@usask.ca

www.kagcag.usask.ca

CONTACT DETAILS

REQUESTER		EMAIL	
TITLE		PHONE	
DEPARTMENT			
ADDRESS		CC.	

CAMPUS ART PLACEMENT PROGRAM OVERVIEW

Initial |

The University of Saskatchewan Art Collection is responsible for the care and administration of all artworks contained within the University Art Collection (UAC) and under the care of the University Art Galleries and Art Collection (USAGaC).

USAGaC provides public access to works from the University Art Collection through its Campus Art Placement Program (CAPP) by way of installing artwork in publicly accessible areas in and on the buildings and grounds of the University of Saskatchewan campus. In uplifting university commitments to empower curiosity, invigorate the impact of collaboration, and inspire meaningful change with and for our communities, the CAPP program is dedicated to the USAGaC mandate and goal to make available the collection as a vital pedagogical resource to support the research, scholarly, and artistic activities of the university.

To make more artworks available for placement on campus, USAGaC has instituted an administration fee for placing artworks from the Collection into University of Saskatchewan buildings. Administration fees are directed to a fund specifically applied to costs associated with campus placements and conservation of the art collection (see Summary of Fees).

To ensure the safety of publicly placed artwork, we request a specified contact person for each unique Campus Art Placement. Contact persons will be recorded in association with placed artwork and are requested to notify Collection staff of any potential moves, hazards, or acts of vandalism to objects owned by the UAC (see Care Standards for Placed Artworks).

This signed agreement and the payment of fees allow for the installation of collection artwork, but does not entitle you to any proprietary rights regarding these artworks. Under USAGaC discretion, USAGaC reserves the right to remove any artwork that is installed in a hazardous environment or that is moved without authorization. Fees will not be refunded in these instances except at the discretion of the USAGaC Director.

The USAGaC reserves the right to borrow any object belonging to the Art Collection from its location buildings temporarily for exhibition purposes. In the case of a temporary loan, no substitute work will be provided.

Upon the return of this form with the required signatures, USAGaC will arrange an appointment to view the space, consult with interested staff to develop curatorial direction, and provide a list of relevant artworks currently available for placement.

SUMMARY OF FEES

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For each art placement project, a one-time consultation fee (\$150) and per-artwork fees (\$75 / artwork) will be charged for selected artwork to cover basic preparatory care and administration before installation. If any moves or removals are requested subsequent to the installation, there will be a charge of \$30 per artwork in addition to the cost of any required external service providers. In support of Collection reporting requirements, incurred fees owed to USAGaC will be recovered through ConnectionPoint using the requested CFOAPAL following the completion of art placement installation. A summary of fees will be provided following installation of the planned Campus Art Placement project and before fee recovery processing. **Please provide a preferred Fund and Organization number for the recovery of Art Placement fees below:**

Billing Account #	[1]	-	-	-	[70528]	-	-	[25259]
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Installation of selected artworks is completed by USAGaC-coordinated external skilled art handlers. Framing and/or fabrication of special installation supports is outsourced to USAGaC-coordinated external service providers. Invoices for all external service providers are to be paid by the requester direct to the external service provider.

Service	Description	Cost (\$)
consultation	One-time fee to be paid to USAGaC; covers placement-related administrative tasks.	\$150
price per work placed	One-time fee to be paid to the USAGaC; covers basic preparatory care for artworks before placement.	\$75 per artwork
artwork removals	One-time fee to be paid to the USAGaC; covers artwork care after returning from placement	\$30 per artwork
framing / installation materials	Paid to external service provider by the requester if an artwork is to be framed or specially displayed. USAGaC will coordinate and quotes will be provided in advance.	varies
external service providers	Paid by requester to external service provider. Skilled Art Handler invoices will be forwarded to be paid by the requester upon job completion. USAGaC will coordinate with external skilled art handlers for installation. For painting/patching associated with artwork removals, the Requester will coordinate with Facilities. All expenses incurred for Facilities services will be paid direct to Facilities by the Requester.	varies

paid to USAGaC paid to external service provider

ARTWORK PLACEMENT CONDITIONS

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Although we endeavor to make as much of the Art Collection available for public access, specific conditions must be met to ensure the safety and maximize visibility of the artwork. Prospective placement locations are first assessed to determine its suitability based on the following criteria:

1. **Placement Priorities and Visibility** | USAGaC makes available artwork for public placement in support of University, College and USAGaC strategic priorities, as well as placement priorities that include consideration of the scope and breadth of the anticipated audience, the availability of appropriate work in the Collection, the effectiveness of the resource allocation involved in installation, the learning benefits of the placement as research, scholarly and artistic resources, and the impact of the placement on the profile of the USAGaC. Artworks are hung in areas of high public exposure but may also be placed in individual offices if it is deemed that the prospective placement meet the reputational and educational goals of placement priorities. To assist with community appreciation and understanding of placed artworks, identification labels will be provided and must be displayed with each artwork.
2. **Environmental Controls and Security** | Selected artwork must fit the available space without the likelihood of vandalism or accidental damage, and seeks to balance accessibility and preventative conservation responsibilities. USAGaC staff review the condition of artworks during semi-annual inventories. However, we also rely on reports from departmental contacts to ensure the continued safety of placed artwork (see Care Standards for Placed Artworks). For continued placement, all incidents and hazards must be reported as they occur. Mitigation in the case of any incident involving placed artworks is up to USAGaC staff discretion.

In highlighting the opportunities of the Campus Art Placement Program, the USAGaC team encourages recognition of the sensitivity of publicly placed artworks and requests special consideration be given to maintain consistent preventative care for placements installed throughout the university campuses.

Day-to-day and special activities each introduce different variables that play a significant role in the longevity of an artwork. With any new and existing art placement, it is important to assess planned activities and consider intentional strategies to minimize the potential for artwork deterioration and to promote active collection care. Some common concerns and sources of deterioration to keep in mind:

- physical forces (e.g., furniture rearrangement)
- spills of liquids/materials from beverages, food, and office supplies (e.g., ink, coffee, sauces)
- pests (e.g., insects and animals)
- pollutants (e.g., airborne and transferred by contact)
- drastic temperature changes (e.g., portable humidity/heating devices)
- theft, vandalism, and unauthorized movement
- planned events (e.g., gatherings, celebrations)

For planned events (e.g., renovations, catered gatherings), please contact the USAGaC team in advance for best planning and consultation. Please report any incidents of damage or vandalism to Security and to the University Art Collection as soon as they occur. If you are in doubt about whether an artwork has been altered, damaged, or otherwise introduced to an environment different from its initial placement, please contact USAGaC staff to assess placement conditions.

To report incidents involving placed collection artwork, please immediately contact Security (306-966-5555, non-emergency) and the University Art Galleries and Collection (306.966.4571) | art.galleries@usask.ca.

USAGaC Representative (signature)

Date

Requester (signature)

Date